DATE

Dear NAME,

I am writing to request INSERT INSTITUTION/COMPANY’s support of my participation in the 2024 AISES National Conference. The conference is important for me to INSERT YOUR GOALS FOR THE CONFERENCE (examples: present my research, attend professional development workshops, network with Indigenous STEM professionals, learn about opportunities from various organizations).

AISES is a national non-profit organization dedicated to supporting Indigenous participants in STEM fields. I have been a member of AISES for INSERT years and my engagement thus far has resulted in INSERT BENEFITS (i.e. professional development, community-building, leadership, STEM outreach, etc.) These skills and opportunities have been invaluable on my educational path toward my DEGREE & EXPECTED GRADUATION DATE from INSTITUTION.

The 2024 AISES National Conference will be held October 3 - 5 in San Antonio, Texas. The conference focuses on the educational, professional, and workforce development for Indigenous peoples of North American and the Pacific Islands with a focus in science, technology, engineering, and math (STEM). The Conference welcomes Indigenous high school and college students, along with educators, and professionals. Tribal nations, tribal enterprises, and Indigenous-owned business are welcomed to attend.

The AISES Conference is also home to the largest college and career fair in the U.S. for Indigenous students and professionals. A range of corporations, educational institutions, government agencies, nonprofit organizations, tribes, and Indigenous-owned businesses are also represented at the fair. The event will offer a variety of sessions for both students and professionals.

Attending the 2024 AISES National Conference will help me network, develop professional skills, and be part of an Indigenous STEM community. Thank you for your consideration.

Sincerely,

NAME, TITLE, & SIGNATURE